

Child's Name:

Date started at the Programme:

Checklist – child knows:	Staff Signature
where to put their bags and shoes	
to make sure they are signed in by a staff each day	
their supervising staff member, and other staff	
what the rules are, and where the boundaries are	
where the toilets are and told the toilet procedure	
the eating routine and where the water is	
where to locate equipment, and the rules about it	
what the signal is for an emergency drill, and where to meet	

