

Hazard and Consequences	Likelihood	Significant		All practicable steps to minimise		Controls required (including existing) to minimise	Person responsible	Date to be completed by	Completed (date / initials)
		Yes	No	Yes	No				

**Notes: Likelihood:**

Likely = The event is expected to occur in most circumstances e.g. 60%+ chance of occurring in the next year.

Possible = The event may occur at some time e.g. 20-59%+ chance of occurring in the next year.

Unlikely = The event is unlikely to occur e.g. less than 20% chance of occurring in the next year.